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Highlights from the Keystone Oaks Board of School Directors Meeting

Meeting Information: Business/Legislative Meeting, Thursday, June 25, 2015

David Hommrich participated via phone until 7:30 p.m.

BUSINESS/LEGISLATIVE MEETING

EXECUTIVE SESSION

The Board held an Executive Session prior to the meeting to discuss litigation matters.

BOARD PRESIDENT'S REPORT

The Board approved the meeting dates for the 2015-2016 school year. It should be noted that the Board is moving its meetings to the second and third Tuesday of each month. Board meetings will be held at 7 p.m. in the Board Room, near the entrance to the High School. The dates for the meetings are as follows:

August 11, 2015	Work Session
August 18, 2015	Business/Legislative Meeting
September 8, 2015	Work Session
September 15, 2015	Business/Legislative Meeting
October 13, 2015	Work Session
October 20, 2015	Business/Legislative Meeting
November 10, 2015	Work Session
November 17, 2015	Business/Legislative Meeting
December 1, 2015	Reorganization Meeting
December 8, 2015	Work Session
December 15, 2015	Business/Legislative Meeting
January 12, 2016	Work Session
January 19, 2016	Business/Legislative Meeting
February 9, 2016	Work Session
February 16, 2016	Business/Legislative Meeting
March 8, 2016	Work Session
March 15, 2015	Business/Legislative Meeting
April 12, 2016	Work Session
April 19, 2016	Business/Legislative Meeting
May 10, 2016	Work Session
May 17, 2016	Business/Legislative Meeting
June 14, 2016	Work Session
June 21, 2016	Business/Legislative Meeting

The Board authorized the Superintendent to hire the necessary staff for the start of the 2015-2016 school year, subject to retroactive approval by the Board.

The Board approved the 2015-2016 salary of \$136,750 for William P. Stropkaj, Ed.D., Superintendent, effective July 1, 2015.

The Board voted to approve the Special Voting Minutes of May 19, 2015, Work Session Minutes of May 19, 2015 and the Business/Legislative Minutes of May 28, 2015. [The minutes can be found online by clicking here.](#)

SUPERINTENDENT'S REPORT

The Board voted to accept the letter of resignation from Eric A. Brandenburg, Director of Fiscal Services, effective July 31, 2015.

The Board voted to approve D. Scott Hagy, Keystone Oaks High School Principal, as an Administrator-at-large, effective July 1, 2015 through September 21, 2015.

The Board voted to approve the elimination of the District Receptionist/AESOP Coordinator, effective June 30, 2015.

The Board approved the position of Supervisor of Special Education.

The Board approved the position of Supervisor of Pupil Personnel.

The Board approved the hiring of Desiree Burns as Supervisor of Special Education, at a starting salary of \$80,000, effective July 1, 2015. Ms. Burns' employment is in compliance with the Act 93 Administrative Employees Compensation and Performance Plan, July 1, 2014 through June 30, 2016.

The Board approved the hiring of Keith Hartbauer as the Keystone Oaks High School Principal, at a starting salary of \$102,000, effective July 1, 2015. Mr. Hartbauer's employment is in compliance with the Act 93 Administrative Employees Compensation and Performance Plan, July 1, 2014 through June 30, 2016.

The Board voted to approve the compensation for the Administrative Team for the 2015-2016 school year, effective July 1, 2015. Salaries are in compliance with each of the Administrative Team's individual contracts.

- Eric Brandenburg, Director of Fiscal Services (\$103,477)
- Aaron Smith, Director of Technology (\$74,263)
- Christopher Swickline, Director of Facilities & Transportation (\$69,697)
- D. Kevin Lloyd, Director of Food Service (\$58,350)
- Sarah Welch, Coordinator of Communications & Public Relations (\$62,100)
- Justin Talbert, Systems Administrator (\$51,500)
- Carol Persin, Technology Integration Specialist (\$41,200)
- John Bruner, School Resource Officer (\$65,000)
- Beth Ann Padden, School Security Monitor (\$31,623)
- William Neuman, Head Custodian/Dormont (\$47,530)
- Charmaine Masztak, Administrative Assistant (\$71,793)
- Karen Wong, Administrative Assistant (\$38,625)

The Board voted to approve the Second Reading of a number of policies, which can be found by [clicking here](#).

The Board voted to approve two conference requests:

- Suzanne Lochie
Recognizing & Reporting Child Abuse
Train-the-Trainer Program
Pressley Ridge, Pittsburgh, PA
July 16-17, 2015
Cost: \$1,000
- John Bruner
National Association of School Resource Officers
Orland, FL
July 5-12, 2015
Cost: \$1,470

PUPIL PERSONNEL REPORT

The Board voted to approve the *Service Agreement with DT Watson Institute* for consultation for autistic support at the elementary and secondary levels and for community-based instruction on an as-needed basis for the 2015-2016 school year.

The Board voted to approve the Allegheny Intermediate Unit's *Educational Services Agreement* for the 2015-2016 school year.

COMMUNICATIONS REPORT

The Board voted to approve Redford Photography as the Keystone Oaks School District Photographer for the 2015-16 and 2016-17 school years.

PERSONNEL REPORT

The Board accepted the letter of resignation from Christie Bengel, Kindergarten Teacher, Dormont Elementary School, effective June 12, 2015.

The Board voted to accept the letter of resignation from Dawn Natto, Assistant Food Service Manager, effective June 26, 2015.

The Board voted to accept the letter of resignation from Dolores Wedling, Food Service Worker, effective June 10, 2015.

The Board voted to approve a number of Mentor Teachers, who will receive payment of \$725 each in accordance with Article XXXVIII of the KEOA Agreement 2011-2016, for the 2014-2015 school year.

The Board voted to approve a leave of absence for Nicole Kochanski, Autistic Support Teacher, Keystone Oaks High School, effective August 19, 2015 with a return date of December 23, 2015.

The Board voted to approve a leave of absence for Dena DeChellis, Learning Support Teacher, Keystone Oaks High School, effective October 5, 2015 with a return date of February 1, 2016.

The Board voted to approve a number of Fall sports, coaches and stipends for the 2015-2016 school year.

The Board voted to approve payment for a number of individuals for coaching in the post season at \$50 per week.

The Board voted to approve John McCarthy as the Faculty Manager, effective July 1, 2015.

FINANCE REPORT

The Board voted to approve the Accounts Payable lists as presented in the Finance Package.

General Fund as of June 22, 2015	\$684,697.78
Risk Management as of June 22, 2015	\$2,444.21
Food Service Fund as of June 22, 2015	\$59,369.22
Athletics as of June 22, 2015	\$670.92
Renovations as of June 22, 2015	\$18,397.00
Total:	\$765,579.13

The Board voted to authorize the transfer of the unencumbered fund balance of \$1,100,000 for capital reserve fund improvements or deferred maintenance.

The Board voted to approve a number of authorized depositories for the purpose of investing School District funds.

The Board voted to approve First National Bank and PNC Bank as designated depositories.

The Board voted to approve the District's insurance as listed:

• Granite State Insurance Company (Commercial Package)	\$114,861.00
• Highmark (Workers' Compensation)	\$118,821.00
• Old Republic Insurance Company (Educators' Legal Liability)	\$30,427.00
• American Alternative Insurance Company (Excess Liability)	\$20,542.00
• Chartis (Accident)	\$2,867.00
• PSBA/ACE/West Chester (Cyber Liability)	\$5,976.00
• National Casualty Company (Law Enforcement Liability)	\$2,000

The Board voted to approve the current Act 511 taxes, including local service tax (\$5/per working individual), earned income tax (0.5%) and real estate transfer tax (0.5%).

The Board voted to approve the annual membership in the Pennsylvania School Boards Association for the 2015-2016 school year in the amount of \$12,847.67.

The Board approved price increases for breakfast and lunch for the 2015-2016 school year. The increases are as follows:

	<u>Increase</u>	<u>2015-16 Cost</u>
Elementary Breakfast	\$0.05	\$1.15
Elementary Lunch	\$0.15	\$2.25
Secondary Breakfast	\$0.05	\$1.25
Secondary Lunch	\$0.15	\$2.35

The Board voted to approve First National Bank Solutions Purchasing Card with a transaction limit not to exceed \$500,000.

FACILITIES REPORT

The Board voted to approve CJL Engineering to design and prepare all bid specifications for the upgrades to the stage lighting. The compensation for the electrical design and construction administration services shall be a fixed fee of \$12,500.

The Board approved the repair and upgrade to the District heating, ventilation and air condition mechanical control equipment at Aiken Elementary, Dormont Elementary, Myrtle Elementary and the Middle School as per the Investment Grade Audit conducted by Schneider Electric at a cost not to exceed \$3,458,498.

The Board voted to approve the purchase of a 2015 Chevrolet City Express van at a cost of \$21,267. This van will be used by the Food Services Department and the Facilities Department.

The Board authorized the purchase of the following equipment for the Food Services Department:

- Two Combi Ovens at a cost of \$20,276 each (\$40,552.00 total)
- One Tilting Skillet, Gas, 30 gallon capacity at a cost of \$13,590.00

The total cost is \$54,142.00.

The Board voted to purchase materials for construction of a Ga-Ga Pit at Aiken Elementary School. The amount for the material is not to exceed \$800 and will go toward the purchase of wood and other items needed for the Ga-Ga Pit. The Ga-Ga Pit is an Eagle Scout project of KO student Dan Domalik.

The Board voted to approve a number of individuals to work for the Summer Work Program, pending receipt of all legal documents and clearances.

The Board voted to approve a change order for the Myrtle Elementary gymnasium drainage pipe located on the outside of the building, adjacent to the playground, underneath the rear gymnasium sidewalk that is being currently replaced as part of the improvement project. The Board authorized the Superintendent, in consultation with the Facilities Committee, to make the specific change order, with retroactive approval by the Board at the August meeting.

The Board approved the replacement of the domestic hot water system at the Keystone Oaks Middle School at a cost not to exceed \$94,500.

The Board approved the replacement of the domestic hot water system at Myrtle Avenue School at a cost not to exceed \$59,900.

The Board approved the repair of the brickwork at Aiken Elementary School. The cost will be determined per NIRA Consulting Engineers' review and is not to exceed \$3,000.

TECHNOLOGY REPORT

As per the 2015-2016 approved budget amount of \$365,000, approved the purchase of computers for the staff, students and teachers from Computer Centerline.

ATHLETICS & ACTIVITIES REPORT

The Board approved the following winter athletic bids as presented:

B & R Pools & Swim Shop	\$193.00
Century Sports, Inc.	\$ 18,019.46
Natale Sporting Goods	\$817.31
Passon's Sports	\$10,889.84
Total:	\$29,919.61

The Board approved the following spring athletic bids as presented:

Aluminum Athletic Equipment Co	\$1,105.00
Century Sports, Inc.	\$16,738.87
M-F Athletic Company	\$299.00
Natale Sporting Goods	\$1,187.00
Passon's Sports	\$541.68
Total:	\$19,871.55

NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS

The next Work Session meeting will be held on Tuesday, August 11, 2015 beginning at 7 p.m. in the Board Room. [The final agenda will be posted on the website.](#)